

CMMC ADMINISTRATION COMMITTEE

Conference Call
Wednesday, April 17th, 2013
4:00p – 5:30p

Dial: (217) 258-5599 – Access Code: 788005#

AGENDA

Co-Chairs Ahmed Ahmed and John Aguirre

- I. Introductions and Review of Today's Agenda

Welcome Raja Mitry – new Administration Committee member
- II. Review of Meeting Notes from the March 20th Conference Call and informal report on the Committee Convening of March 25th (during the CMMC In-person meeting lunch break)
- III. Assignments the Admin Committee needs to complete
 - A. Conflict of Interest Policy (Jim and Crystal originally working on this)
See sample submitted by Two Feathers Tripp
 - B. Conflict Resolution Process
See two documents developed previously for the CMMC by facilitator, Betsy Kosier **and additional information from Jim Gilmer**
 - C. Committee Attendance Policy
 - D. Organization of all operating policies adopted so far
- III. Other Committee Business
 - A. Election of a representative to the Ad-Hoc Public Affairs Committee

Who from the Administration Committee would like to be on the CMMC Ad-Hoc Public Affairs Committee? How should the selection be made?

B. Leticia Alejandrez is dropping off the CMMC

We will move the next appointment, Adam, Gettinger-Brizuela selected by the Ad-Hoc Nominations Committee in October 2012. (This was approved at the last Committee conference call but is being brought up again as a courtesy.)

V. Upcoming Meetings:

A. Next CMMC Administration Committee Conference Call
Wednesday, May 15th, 2013
4:00 p.m. – 5:30 p.m.

B. Next CMMC In-Person Meetings:

1. TBD After the Strategic Plan is Released to the Public
(At this point, likely some time in May?)
2. Monday, June 17th, 2013
10:00 a.m. – 4:30 p.m.
Sacramento, CA