

CMMC STRATEGIC PLAN COMMITTEE

**Conference Call
Friday, April 19th, 2013
10:00 a.m. – 11:30 a.m.**

Dial: (217) 258-5599 - Code: 788005#

Call Chaired by Viviana Criado

AGENDA

- I. Introductions – Review of Agenda
- II. Review of Meeting Notes from the March 15th Conference Call

Follow-up on decisions/agreements made on the conference call.
- III. Selection of a Member to Serve on the CMMC Ad-Hoc Public Affairs Committee

Viviana has indicated interest in serving on this committee. There was no one else from the Strategic Plan Committee who was also interested in serving, so there is no need for an election to take place.

Staff sent an email to the Committee members requesting whether some one else was interested. If someone else was interested, there would have been an election process discussed and put in place during this April 19th conference call. But because no one else responded, there is no need.

- IV. Adding to the deliverables discussed at the March 25th CMMC meeting.

Viviana recalled that when the Strategic Plan Committee Deliverables were presented for CMMC discussion and approval at the last meeting, Kimberly Knifong, the contract liaison with the Office of Health Equity request that

some additional information or recommendations be added to some of these. Staff just received DRAFT meeting notes from that March 25th meeting.

- Please see pages 7-8 of the draft meeting notes of March CMMC meeting (Strategic Plan Committee report in grey)
- Also see the Deliverable 3e which is the one which must be added to

ACTION: Finalize plan on how to proceed to add to and complete Deliverable 3e

V. Review of Instructions to CMMC Members for the Review of the Strategic Plan

A. Development of Questions for the CMMC when they Review the Strategic Plan in Person

B. Review of initial email to CMMC members giving background and instruction

VI. Possible Activities to Further the Strategic Plan and the California Reducing Disparities Project (CRDP) in the future

Staff is proposing a change in deliverables that will emphasize educating the community regarding the Strategic Plan and forwarding input from the community to Office of Health Equity (OHE).

VII. Upcoming Dates of Importance

A. Next CMMC Strategic Plan Committee Conference Call
Friday, May 17th, 2013
10:00 a.m. – 11:30 a.m.

B. Next CMMC In-Person Meetings:

1. TBD After the Strategic Plan is Released to the Public
(At this point, likely some time in May?)
2. Monday, June 17th, 2013

10:00 a.m. – 4:30 p.m.
Sacramento, CA